

**Educational program:** English for IT specialists

Each lesson lasts 2 academic hours and one academic hour is 45 minutes. The classes are twice a week on weekday evenings.

<b>Module 1. Self-presentation</b> 5 webinars, 10 academic hours		
1	Set your targets, catch up	You will be able to communicate more confidently, answer about yourself and talking about your role in a company
2	Onboarding in a new company	
3	Small talk with colleagues	
4	Dealing with challenging situations	
5	Module review: test and role play	
<b>Module 2. Team work</b> 5 webinars, 10 academic hours		
6	Planning meeting	You will be able to provide updates on your work across regular team meetings and provide task estimation
7	Stand up / daily meeting	
8	Sprint demo meeting	
9	Retrospective	
10	Module review: test and role play	
<b>Module 3. Team communication</b> 5 webinars, 10 academic hours		
11	Refinement meeting	You will be able to discuss tasks and provide outcomes to business representative and stakeholders
12	Technical solution review	
13	Asking a help from colleague	
14	Meeting with a stakeholder	
15	Module review: test and role play	
<b>Module 4. Job interview</b> 5 webinars, 10 academic hours		
16	CV and cover letter preparation	You will be able to prepare well

17	Soft skills & Hard skills	structured CV and efficiently answer questions at job interview with talent acquisition team and hiring manager
18	Get ready for interview	
19	Describing an offer	
20	Module review: test and role play	

**Education methods:** Collaborate online in a group (40 hours), practice individually (80 hours). Google Docs is used for home assignments. Classes are online video conferences on Zoom and Google Docs. One group has four to ten students.

**Course outcomes:** Students will be prepared to join international teams after completing this course. So they'll be able to communicate with colleagues, do various work activities, and prepare for interviews.